## **Ellerslie AFC Inc - Making Payments to the Club**

The Club offers members several ways of making payments for amounts owing as follows:

1. <u>Online by Visa or MasterCard</u> – Preferred Option – Only available while season remains open.

The club operates the Friendly Manager database system which supports online payments by Visa or Mastercard. To use this facility you need to:

- a. Login to your Friendly Manager dashboard by selecting the "Login" button from the home page on our website at www.ellersliefootball.org.nz
- b. If you cannot recall your username or password use the "Forgot password" option on the home screen of our website
- c. **Note,** this Login Is separate to your Club Hub login. If visiting the new website for the first time please create a new login.
- d. Once logged in select "Tasks" from the top menu bar, then select "Make a Payment"
- e. Follow the on screen instructions.

NOTE: This method requires you to pay the total owed for at least one outstanding item. Preferably you will pay the entire balance due.

## 2. By Bank Transfer

The Club's bank account details are:

Ellerslie AFC Incorporated
ASB Bank
Ellerslie
Account Number 12-3060-0187771-01

Please make sure to include the surname and initials of the member you are paying for in the reference fields of the transaction so we can credit your account correctly.

## 3. By Cheque

With all major banks having discontinued the use of cheques as a valid means of payment, the Club can no longer accept payment in that form.

## 4. <u>Cash Payment</u>

**Cash payments are discouraged**. If you wish to make a payment and cannot pay in any other way please email us at <a href="mailto:registrations@ellersliefootball.org.nz">registrations@ellersliefootball.org.nz</a> and we will contact you to make arrangements to be available at the Club office to receive your payment, and issue a receipt.