

# Ellerslie Association Football Club



## SUMMARY OF CLUB COMMITTEE FUNCTIONS

### 1.0 Executive Committee :

Elected at AGM, for varying terms, with a President + minimum #4 pax / maximum #6 pax voted Committee members.

In addition, the appointed Chairperson of the Club Committee and one other member of that latter committee are also co-opted onto the Executive Committee.

**The tasks of the Executive Committee focus on the overall Strategy and Governance of the Club, which include :**

- Administering the finances of the Club, incl. sponsorship and grant funding
- Fixing Subscriptions levels for members
- Employing person(s) to carry out certain duties at salaries deemed necessary
- Adjudication on all matters affecting the Club, with power to create sub-committee(s) to deal with any issues e.g. Judicial
- Formulating, and monitoring a Strategic Plan for the Club

### 2.0 Club Committee :

The Executive Committee appoints the Chairperson of the Club Committee, and the latter Committee must comprise a minimum number of 5 pax from the Club membership. This Club Committee then elects a Deputy Chairperson from amongst its members. Membership of this Committee is voluntary, with no fixed term.

**The tasks of the Club Committee focus on the day to day operational delivery of footballing experiences to our membership, which include, but are not limited to :**

- Organization of all football matters for its members, and competition entries
- Preparation of Annual Budgets for approval by the Executive Committee
- Recommendations to the Executive Committee on an appropriate level of subscriptions
- Monitoring the agreed Financial Budget vs Actual incl. Credit Control
- Reporting to the Executive Committee on progress during the season, and the raising of key issues.

In essence, this committee is free to run all operational aspects of the Club, within the bounds of the approved Annual Financial Budget, and in alignment with the Club's Strategic Plan.

23 October 2019