



Michaels Ave Booking Policy

All people/organisations who hire Michaels Ave and the accompanying facilities must adhere to the following policies.

- 1) All rules and regulations regarding the turf must be adhered to – failure to do so will result in a cancellation of any further bookings with no refund of monies paid.

A copy of the rules can be found here: http://www.sportingpulse.com/get_file.cgi?id=2328597

- 2) Any damage to club facilities such as goals or changing rooms will be billed to the hirer. Also any loss of equipment such as goals, flags or keys issued to the hirer will also be charged back to the hirer.
- 3) Bookings can be cancelled up to 14 days prior to your first booked day – if the booking has been invoiced already then there is an admin fee of \$20 + GST. If no invoice has been generated/sent, there is no charge.
- 4) Bookings cancelled within 14 days of your first booked day will generally not be eligible for a refund. If the hirer is cancelling certain days within a bulk booking as long as the particular days are cancelled 14 days or more in advance then clause (3) can be applied.
- 5) Payments are normally expected on or prior to the day of the booking – the exceptions are for our regular hirers who have previously agreed account terms (eg 20th of the month following).

January 2016